



SCHOLÉ GROUPS

CLASSICAL ACADEMIC PRESS

Canvas Checklist

- Watch Canvas Tech Help Video
- Create Your Canvas Course at <https://canvas.instructure.com/> using instruction from Tech Video.
- Invite students to Canvas. You can send them the following video link to show them where to find your invitation and how to accept it. I usually have a handful of families who find this difficult. The video solves this problem. <https://youtu.be/vaWcJ7TKi1Q>
Note: It is recommended that middle and high school students have their own email, especially if parents have their own Canvas account for things they do. It solves many problems with logistics and user experience.
- Invite parents to Canvas as observers so they can easily monitor their students' progress.
- Collect information from teachers and add information to the Planning Tool Document for parents.
- Instruct teachers to provide a brief orientation to Canvas for the students in the first Zoom class. They can share their screen in Zoom and enter "Student View" in Canvas to complete this step.
- Weekly Check-ins and troubleshooting as needed.